

# Authorization Request

To the Executive Board of Worthington Women's Club

Date:

Having achieved the ten or more names necessary to begin a new Interest Group, I hereby request that the Executive Board of the Worthington Women's Club authorize the formation of a new Interest Group by the name

\_\_\_\_\_

This group will begin \_\_\_\_\_ and

continue \_\_\_\_\_(day of month and time) and will meet

at \_\_\_\_\_(place/places).

Attached please find a copy of the group roster.

Thank You, \_\_\_\_\_Chair

Include in Attachment:

Name of Interest Group

Day and Time of Interest Group

Name of Chair or Contact Person

Phone Number of Contact Person

Email address of Contact Person

Group Roster